

DRAFT

REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE
Litchfield Board of Education
Wednesday, June 8, 2011, District Office Conference Room, 6:30 p.m.

Meeting called to order at 6:30 p.m.

Members Present: Ms. Fabbri (chair), Ms. Rosser, and Mr. Katzin. Mr. Shuhi was absent.
Also present: Dr. Wheeler, Mr. Falcetti, Ms. Longobucco, Ms. Rosenfield, Mr. Simone, Ms. Sullivan, Ms. Murphy, Ms. Shuhi, Ms. Mongeau, Ms. Della Volpe and Ms. Moore

Approval of Minutes of Regular Meeting of May 12, 2011

MOTION made by Ms. Rosser and seconded by Mr. Katzin: to approve the minutes of the regular meeting of May 12, 2011 as written with the following corrections. Under New Business a. add the word “alignment” with grades K-6 is a goal and in b. add “s” to department.

MOTION carried. All votes were in the affirmative. Mr. Katzin abstained.

Communications – None

Public Comment – None

Old Business – None

New Business –

- a. Library and Media curriculum review – monthly department meetings, curriculum always on agenda, working on curriculum for all grades, participate in Professional Development activities in Litchfield; various research skills are taught in this department, Capstone Project will be in curriculum, see more digital production in the future, and equipment for this will be needed.
- b. World Language Program – Litchfield High School enrollment in languages, will offer Spanish, French and Latin; Latin enrollment is declining; Litchfield Intermediate School would like to continue French/Spanish split, hiring will determine direction taken, AP Spanish could go online, with three languages you might have to commit to lower numbers in classes, three languages will be offered the next two years.
- c. Review supplemental skills program –

Math: two teachers, K-3 schedule is based on student needs, Litchfield Intermediate School: 6th grade students taken out of classroom, 4th and 5th grade is done in classroom, evaluate test score data.

Language Arts: looked into scores especially in writing, reviving Columbia's Reader's Workshop format, discussed student progress based on testing data, focusing on non-fiction.

Four supplemental skills teachers at Center School, 2 at Litchfield Intermediate school; Center School services 46 students currently, discussed how coordinator positions come into being, question need for 2 Language Arts co-coordinators; some co-coordinating work should be done outside of the school teaching day, discussed certification of staff members, Language Arts are help to all learning, Math skills intensified at Litchfield Intermediate School level, 6th grade needs more help than grades 4 and 5, explanation of why a Special Education teacher for Litchfield Intermediate school was requested in early budget process, this position was eliminated in the budget.

- d. School staffing update – open positions – (2) elementary teachers, Art 4-12, Spanish, Latin, Technology Education, PreK, now interviewing for these positions. Recommendations will be made to Board of Education.

Curriculum Steering Committee Update – timeline was reviewed, curriculum writing taking place, significant work will be done during the summer, the K-12 curriculum map will be developed in 2011-2012.

Future Agenda Items –

- a. Thursday, July 14, 2011 at 6:30 PM
 - 1) Special Education overview
- b. Thursday, August 11, 2011 at 6:30 PM
 - 1) Summer curriculum writing update

MOTION made by Ms. Rosser and seconded by Ms. Fabbri: to adjourn the meeting at 8:15 p.m.

MOTION carried. All voters were in the affirmative. There were no abstentions.

Respectfully Submitted,
Donald R. Falcetti